

**HEADWATERS LAKES ASSOCIATION
ANNUAL GENERAL MEETING AGENDA
OCTOBER 3, 2026, 3:00 PM
HEADWATERS FAMILY CAMP, LAKE #1**

1. CALL TO ORDER AND WELCOME

- Welcome and opening remarks: Thomas Berger, President
- Confirm quorum: 3 voting members or 10% of voting members, whichever is greater (Bylaw 4.8)
- Only members in good standing (2026 dues paid) may vote (Bylaw 3.5). Proxy voting is not permitted (Bylaw 4.16)
- Approval of agenda

2. APPROVAL OF 2025 AGM MINUTES

- Review of the October 4, 2025 AGM minutes: Vicki Smith, Secretary
- Motion to adopt the 2025 AGM minutes

3. UNFINISHED BUSINESS FROM THE 2025 AGM

- Any matters carried over from the October 4, 2025 AGM

4. FINANCIAL REPORT

- Treasurer's Report: Carol Reid, Treasurer
 - Account balance
 - 2026 revenue and expenses
 - Fire hall project: cost to date and pending costs
 - Snow clearing fund, reported separately (Bylaw 9.3)
 - Membership: 26 of 42 cabins paid in 2026, up from 14 in 2025
 - Outstanding 2026 dues
- Review and acceptance of financials

5. 2026 IN REVIEW

Organization

- Renamed from Headwaters Responders Society to Headwaters Lakes Association, with new bylaws and an expanded mandate: snow clearing fund, government liaison, and social events
- Launched headwaterslakes.ca with a member portal, online dues by credit card or e-transfer, and a photo gallery
- 3 newsletters sent to members

Safety and Response

- Community SMS safety line launched: 778-760-3133 (headwaterslakes.ca/community-safety)
- 14 members certified in ICS-100 and S-100, July 10 to 12, delivered by Oliver FD. Thank you to Ash, Scott and Todd
- Introduced the Headwaters Lakes Vol. Fire Dept. identity and crest
- Building relationships with Erris and Hayes Creek as model brigades

- First response: lightning-caused wildfire on the Peachland Main FSR at km 20.5 on September 25, suppressed and cold-trailed by our crew. BCWS attended the following day

Funding and the Fire Hall

- \$50,000 RDOS Area "H" Vermillion Forks Community Forest Corporation Grant approved September 3, with support from Bob Coyne, RDOS Area H Director
- 40' x 40' fire hall under construction on Whiskey Jack Way
- Bush fire truck purchase from Oliver FD lined up for 2027, timing dependent on Oliver FD receiving its new truck (hoping for spring)
- Corporate sponsorship program in development for additional fundraising

Equipment and Donations

- See the equipment and donations poster at the sign-in table
- Thank you to every donor and volunteer who gave time, equipment, materials and expertise this year

6. 2027 PLAN AND BUDGET

Training

- Spring ICS-100 and S-100 session for members who missed the first round
- SPP-115 structure protection course
- First aid training

Cabin Protection

- Following training, the Headwaters Lakes Vol. Fire Dept. will offer an assessment of every cabin and help setting up sprinklers

Events

- Spring opener BBQ at the fire hall

Snow Clearing

- 2027 snow clearing estimated at \$8,000
- Fund minimum set at \$15,000. No \$300 per cabin snow removal levy anticipated for 2026/27

7. ELECTION OF DIRECTORS

- All director positions are up for election except President. Thomas Berger continues as President
- Nominations will be accepted from the floor at the time of voting
- Officer positions to be filled by directors (Bylaw 7.1): Vice-President, Secretary, Treasurer

Current Board 2025/26:

President: Thomas Berger

Secretary: Vicki Smith

Treasurer: Carol Reid

Directors: Lonnie Dawson, Trever Florko, Neil Miller, Wally Seward, Gwen Chapman, Joshua Chapman

8. MEMBERSHIP FEE (VOTE)

- Current fee: \$25 per cabin per year. Proposed: \$75 per cabin per year
- Wally Seward to outline the need: increased operating and maintenance costs of new equipment and the fire hall
- **Motion 1:** Membership fee increase (full text on last page)

9. BYLAW AMENDMENT: BOARD STRUCTURE (SPECIAL RESOLUTION)

- Explanation of the proposed change and why
- A special resolution requires at least two-thirds of the votes cast
- If passed, the amendment takes effect once filed with the BC Registry
- **Motion 2:** Board structure (full text on last page)

10. GETTING INVOLVED

- Call for volunteers: register your skills
- Volunteer sign-up for 2027 programs: courses and the spring opener
- Equipment wishlist: members are invited to contribute any items on the list they can spare

11. OPEN FORUM

- Questions and other business pertaining to the Headwaters Lakes Association for the 2026/27 year

12. CLOSING REMARKS AND ADJOURNMENT

- Closing remarks: Thomas Berger
- Formal closure of the meeting

HEADWATERS LAKES ASSOCIATION

MOTIONS FOR THE 2026 ANNUAL GENERAL MEETING

MOTION 1: MEMBERSHIP FEE

Ordinary resolution. Passes by a simple majority of votes cast.

BE IT RESOLVED THAT the annual membership fee be increased from \$25 to \$75 per cabin per year, effective for the 2027 membership year, to cover the maintenance costs of new equipment.

MOTION 2: BOARD STRUCTURE

Special resolution. Passes by at least two-thirds of votes cast.

BE IT RESOLVED AS A SPECIAL RESOLUTION THAT the bylaws of the Headwaters Lakes Association be amended by repealing Bylaws 5.1 and 5.2 and replacing them with the following, and by adding Bylaws 5.5 and 5.6 as follows:

5.1 Number of directors on Board

The board consists of seven (7) directors elected by the members at the annual general meeting, and up to two (2) additional directors appointed under Bylaw 5.5, for a maximum of nine (9) directors.

5.2 Election and term of directors

At each annual general meeting, the voting members must elect directors to fill the positions of directors whose terms have expired. Elected directors serve staggered terms of one (1) or two (2) years so that not all positions are up for election in the same year. Returning directors are elected for two-year terms. New directors are elected for one-year terms. A director's term ends at the close of the annual general meeting in the year the term expires.

5.5 Appointed directors

The board may appoint up to two (2) additional directors between annual general meetings as needed. An appointed director holds office until the close of the next annual general meeting.

5.6 Committee Leads

The board may appoint Committee Leads for special projects. There is no limit on the number of Committee Leads. A Committee Lead is not a director unless elected or appointed as a director.

Bylaws 5.3 and 5.4 remain unchanged.